

MAYOR AND CITY COUNCIL

CHRISTOPHER G. MILLER
MAYOR

JAMES L. MCCARRON
MAYOR PRO TEM

JAMES A. WIEPRECHT
CITY MANAGER

BARRI R. AVALLONE
TREASURER

CLARA KALMAN
CLERK



COUNCIL MEMBERS

JUDITH K. FULLER

DIANE A. FOSTER

ELIZABETH W. CHANEY

CHRISTOPHER R. TILLMAN

AGENDA MAYOR AND CITY COUNCIL COMBINED MEETING WEDNESDAY, OCTOBER 9, 2024 7:30 PM

Opening: Pledge of Allegiance and roll call ▶

Approval of Minutes: Approval of the minutes of the September 4, 2024 and September 9, 2024 regular meetings, the revised minutes of the August 7, 2024 Workshop and the September 11, 2024 Special Meeting. ▶

Reception of Delegation: - Deleon & Stang - Michelle Mills and Addie Blickenstaff – Presentation of Fiscal Year 2024 Audit ▶

Council member statement regarding conflicts of interest on agenda items ▶

Public comment pertaining to agenda and non-agenda items ▶

Resolution, Ordinances and Agreements:

Adoption:

Ordinance 10 – 2024 – Campaign Finance Code amendment ▶

Resolution 2024 – 13 – Water allocation for October ▶

City Manager Report ▶

Department Reports ▶

- Main Street update

Legal Report ▶

Old Business

1. W. F. Delauter and Son claim ▶

New Business

1. Monthly Financial Report ▶
2. Accounts Payables ▶
3. Memorial Park Expansion Engineering Services Amendment ▶

Council member Reports ▶

Adjournment ▶

Posted 10/4/24

CITY OF TANEYTOWN
ORDINANCE 10 - 2024
CAMPAIGN FINANCE AMENDMENTS

WHEREAS, pursuant to Section C-401(A) of the Charter of the City of Taneytown, the Mayor and City Council shall have the power to pass all ordinance not contrary to the Constitution or laws of the State of Maryland as deemed necessary for the good government of the City and the protection and promotion of comfort, convenience, welfare and happiness of the residents of the City of Taneytown; and

WHEREAS, the Mayor and City Council believe that transparency in the means and manner by which individuals who seek public office in the City of Taneytown is of paramount importance in allowing a fair and open election contest and providing the citizens with all the information necessary to make a reasonable and informed decision on the individuals which will lead their community; and

WHEREAS, the Mayor and City Council believe that it is in the best interests of the citizens of Taneytown to enact certain regulations regarding Campaign Finances to achieve this goal; and

WHEREAS, the Mayor and City Council believe certain clarifications are necessary to the existing Campaign Finance provisions to more fully describe the intent of the ordinance and provide better guidance for those to whom the ordinance applies.

NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF TANEYTOWN THAT:

SECTION ONE: That a new Section 18.-1.1 be added to the Code of the City of Taneytown as follows:

Sec. 18-1.1 – Intent of reporting of contributions and expenditures—Candidates.

It is the intent of Section 18-1 that all receipts and expenditures as outlined therein, be reported for any person making any effort to seek elected office, including those made prior to the time a person is deemed an official candidate under the provisions of the City Code.

SECTION TWO: That amendments to Section 18-2 (f) of the City Code be made as follows:

(f)

1. If the candidate has previously filed a report, tThe first report filed by the any candidate shall include any balance remaining at the expiration of the last reporting made since the date of this last prior report, through the day immediately preceding the date of the filing of such first report.

2. If this is the first time a report has been filed by a candidate it shall include all contributions and expenditures made at any time after the individual makes any effort to seek elected office, including those efforts prior to the time the individual is deemed an official candidate under the provisions of the City Code.

3. Each subsequent report by any candidate shall include all contributions received and expenditures made from the day of the filing of the last prior report through the day preceding the filing of the subsequent report.

SECTION THREE: That amendments to Section 18-5 of the City Code be made as follows:

Sec. 18-5. - Reporting of individual expenditures.

This Section is not applicable to an individual who is seeking elected office but rather Any individual that expends a cumulative total of two hundred fifty dollars (\$250.00) or more in cash or in-kind contributions, to assist in the promotion of the success or defeat for any candidate or slate of candidates for City office shall file reports of such expenditures with the City Ethics Commission in accordance with this article. If actual costs for an expenditure is not available when a report is due, this must be documented on the report and an estimate must be provided.

SECTION FOUR. The provisions of this Ordinance are severable, and if any provision, clause, sentence, word or part thereof is held illegal, invalid or unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words, or parts of the Ordinance or their application to the other persons or circumstances. It is hereby declared to be the legislative intent that this Ordinance would have been adopted as if such illegal, invalid, unconstitutional provision, clause, sentence, section, word or part had not been included therein, and as if the person or circumstances to which the ordinance is part thereof is inapplicable had been specifically exempted therefrom.

SECTION FIVE. This Ordinance shall become effective immediately upon the adoption.

INTRODUCED THIS ____ DAY OF _____, 2024

CLARA KALMAN, CITY CLERK

PASSED THIS ____ DAY OF _____ 2024 BY A VOTE OF
____ COUNCILMEMBERS IN FAVOR AND ____
COUNCILMEMBERS OPPOSED.

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CLARA KALMAN, CITY CLERK
APPROVED THIS _____ DAY OF _____ 2024.

CHRISTOPHER MILLER, MAYOR

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
THIS ____ DAY OF _____, 2024.

BY: _____
JACK A. GULLO, JR., CITY ATTORNEY

CITY OF TANEYTOWN
RESOLUTION NO. 2024-13

WHEREAS, the Charter of the City of Taneytown gives the City Council power to operate and maintain a water system and take all necessary steps for the efficient operation thereof; and

WHEREAS, the Charter of the City of Taneytown gives the City Council the powers to exercise planning and zoning authority, under which the City has established a process for granting zoning certificates and building permits which serves to regulate construction and development within the City; and

WHEREAS, from time to time the City, based on water usage demand, improvements made to the water system, and other related factors, shall reassess the formula and calculations used to calculate available water capacity; and

WHEREAS, such a re-evaluation was conducted in August 2017 by the City and its Engineer and have used such findings in the creation of Exhibit A attached hereto; and

WHEREAS, the City Council of the City of Taneytown makes the following findings:

- A. The City of Taneytown has a limited water supply. The amount of water available for allocation to new or expanded uses is provided on Exhibit A, attached hereto and made a part hereof.
- B. It is necessary for the City of Taneytown to protect its limited water supply to allocate water capacity to existing, pending and future development within its jurisdictional boundaries to ensure the continuing economic development and stability of the City, and to ensure that development will not generate water demands which exceed available capacity.
- C. Substantial harm to the public health, safety and general welfare of the City in the form of premature exhaustion of its water supply and economic hardships will result from the issuance of unlimited development approvals.
- D. Under the mandate of State law the City has adopted a Water Capacity Management Plan to guide the development, use and allocation of drinking water appropriate for use by the City and its residents. The terms of the Water Capacity Management Plan require that the City give specific attention to water allocation.
- E. This Resolution is a fair and reasonable means of achieving, and substantially advances a public purpose and has been adopted to provide the controls necessary to accomplish this purpose.
- F. In making these findings the City Council has reviewed the background documentation and presentations by City staff and concludes that it reasonably supports these findings.

WHEREAS, the Mayor and City Council deem it in the best interest of the citizens of the City of Taneytown to use an allocation process for water currently available for new and expanded uses.

NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF TANEYTOWN that:

1. An allocation shall be made of the existing water supply for any existing lot of record where the owner has made application for a zoning certificate for improvements to said lot and the lot conforms in all ways to the Code of the City of Taneytown, or has already received the necessary waivers, variances, or special exceptions.
2. An allocation shall be made of the existing water supply for any development project that has received approval from the Taneytown Planning and Zoning Commission and has recorded plats.
3. An allocation shall be made of the existing water supply for any development to which water capacity was addressed under the terms of a Development Rights and Responsibilities Agreement.
4. The calculations used in forming this allocation plan are provided on Exhibit A.
5. This Resolution shall become effective upon passage of this Resolution.
6. This Resolution for the allocation of water supply shall expire as provided on Exhibit A.
7. Upon the expiration of this Resolution all allocations made under this Resolution, but not utilized shall be null and void. A reallocation of any existing water supply shall be made after that date by action of the Council.
8. This Resolution and the water allocation made thereunder does not in any way create a contract, agreement or other promise by the City to any party, to provide the water allocated beyond the effective dates of this Resolution. Any plans, decisions or determinations made in reliance of the allocations made in this Resolution or on the available water shown in Exhibit A are made at the parties own risk.
9. The City Staff is hereby empowered to enact policies necessary for the effective administration and enactment of the goals contained in the Resolution.

INTRODUCED THIS ____ DAY OF _____, 2024

CLARA J. KALMAN, CITY CLERK

PASSED THIS _____ DAY OF _____ 2024 BY A VOTE OF
_____ COUNCILMEMBERS IN FAVOR AND _____
COUNCILMEMBERS OPPOSED.

CLARA J. KALMAN, CITY CLERK

APPROVED THIS _____ DAY OF _____ 2024.

CHRISTOPHER G MILLER, MAYOR

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
THIS _____ DAY OF _____, 2024.

BY: _____

Exhibit A.

Resolution 2024-13
October 9, 2024
Water Allocation Plan

	<u>EDU</u>	<u>GPD</u>
Available Gallons per Day (GPD)		38,335
Allocated		
Infill	2 @ 250 gpd	500
Total Allocated		500
Available GPD Less Allocated		37,835
Projects with Preliminary Plan Approval		<u>0</u>
Remaining GPD		37,835

This allocation plan shall expire on November 4, 2024

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
000 - Non Applicable
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Operating Revenue							
Tax Revenue	70						
Local Revenue	700	281,429	901,773	3,536,398	(2,634,625)	(75)%	0
State Tax Revenue	710	28,903	163,755	1,031,025	(867,270)	(84)%	0
Total Tax Revenue		310,332	1,065,528	4,567,423	(3,501,895)	(77)%	0
County Revenue	80						
County Revenue	800	517,695	543,720	644,518	(100,798)	(16)%	0
Total County Revenue		517,695	543,720	644,518	(100,798)	(16)%	0
Local Revenue	90						
Finance	105	35	35	0	35	0 %	0
Clerk	120	0	0	150	(150)	(100)%	0
Zoning	200	2,610	5,455	5,100	355	7 %	0
Code Enforcement	210	0	1,200	2,000	(800)	(40)%	0
Roberts Mill - Head Start	430	0	150	600	(450)	(75)%	0
Police	500	32,235	34,378	127,700	(93,322)	(73)%	0
Streets	600	0	0	510,364	(510,364)	(100)%	0
Parks & Recreation	610	115	6,455	24,548	(18,093)	(74)%	0
Local Revenue	700	0	9,838	75,750	(65,912)	(87)%	0
Total Local Revenue		34,995	57,511	746,212	(688,701)	(92)%	0
Grant Revenue	95						
Police	500	1,310	1,310	0	1,310	0 %	0
Parks & Recreation	610	(319,169)	(319,169)	150,918	(470,087)	(311)%	0
Total Grant Revenue		(317,859)	(317,859)	150,918	(468,777)	(311)%	0
Fund Wide	99						
Fund Wide	999	0	0	1,930,923	(1,930,923)	(100)%	0
Total Fund Wide		0	0	1,930,923	(1,930,923)	(100)%	0
Total Operating Revenue		545,163	1,348,900	8,039,994	(6,691,094)	(83)%	0
Expenditures							
Administration	10						
Mayor and Council	100	2,883	18,713	107,053	88,340	83 %	0
Finance	105	17,640	64,653	270,915	206,262	76 %	0

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
000 - Non Applicable
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
City Manager	110	6,885	29,170	111,258	82,088	74 %	0
IT Dept	115	17,308	86,762	270,706	183,944	68 %	0
Clerk	120	7,242	21,587	128,082	106,495	83 %	0
Total Administration		51,957	220,886	888,014	667,128	75 %	0
Zoning & Code Enforcement	20						
Zoning	200	5,708	14,818	74,667	59,849	80 %	0
Planning and Zoning Commission	202	1,635	2,185	9,050	6,865	76 %	0
Code Enforcement	210	0	616	12,172	11,556	95 %	0
Total Zoning & Code Enforcement		7,342	17,619	95,889	78,270	82 %	0
Economic Development	30						
Economic Development	300	7,885	21,827	122,908	101,081	82 %	0
Total Economic Development		7,885	21,827	122,908	101,081	82 %	0
City Hall	40						
City Hall	400	3,331	26,586	326,931	300,345	92 %	0
City Hall - Annex	420	791	2,596	10,550	7,954	75 %	0
Roberts Mill - Head Start	430	(750)	(105)	2,590	2,695	104 %	0
Total City Hall		3,373	29,077	340,071	310,994	91 %	0
Public Safety	50						
Police	500	127,187	566,672	2,635,565	2,068,893	78 %	35,913
Police Secretary	510	3,705	11,563	61,024	49,461	81 %	0
Crossing Guard	520	352	680	21,363	20,683	97 %	0
Total Public Safety		131,243	578,915	2,717,952	2,139,037	79 %	35,913
Public Works	60						
Streets	600	404,292	579,476	2,970,786	2,391,310	80 %	0
Storm Water Management	605	47,673	47,673	150,500	102,827	68 %	0
Parks & Recreation	610	132,785	341,906	753,874	411,968	55 %	12,795
Total Public Works		584,750	969,055	3,875,160	2,906,105	75 %	12,795
Total Expenditures		786,551	1,837,378	8,039,994	6,202,616	77 %	48,708
Net Revenue Over Expenditures		<u>(241,388)</u>	<u>(488,478)</u>	<u>0</u>	<u>(488,478)</u>	<u>0 %</u>	<u>(48,708)</u>

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
228 - EDC - Main Street Facade Grant - Community Legacy
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Expenditures							
Economic Development	30						
Economic Development	300	0	36,610	0	(36,610)	0 %	0
Total Economic Development		0	36,610	0	(36,610)	0 %	0
Total Expenditures		0	36,610	0	(36,610)	0 %	0
Net Revenue Over Expenditures		0	(36,610)	0	(36,610)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
231 - Roberts Mill & Broad St Street Reconstruction
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Expenditures							
Public Works	60						
Streets	600	9,906	10,106	0	(10,106)	0 %	0
Total Public Works		9,906	10,106	0	(10,106)	0 %	0
Total Expenditures		9,906	10,106	0	(10,106)	0 %	0
Net Revenue Over Expenditures		<u>(9,906)</u>	<u>(10,106)</u>	<u>0</u>	<u>(10,106)</u>	<u>0 %</u>	<u>0</u>

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
232 - Antrim Blvd Streets
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Expenditures							
Public Works	60						
Streets	600	2,628	2,628	0	(2,628)	0 %	0
Total Public Works		2,628	2,628	0	(2,628)	0 %	0
Total Expenditures		2,628	2,628	0	(2,628)	0 %	0
Net Revenue Over Expenditures		(2,628)	(2,628)	0	(2,628)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
333 - Wine Fest
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Operating Revenue							
Local Revenue	90						
Parks & Recreation	610	<u>0</u>	<u>35</u>	<u>0</u>	<u>35</u>	<u>0 %</u>	<u>0</u>
Total Local Revenue		<u>0</u>	<u>35</u>	<u>0</u>	<u>35</u>	<u>0 %</u>	<u>0</u>
Total Operating Revenue		<u>0</u>	<u>35</u>	<u>0</u>	<u>35</u>	<u>0 %</u>	<u>0</u>
Expenditures							
Public Works	60						
Parks & Recreation	610	<u>1,100</u>	<u>1,100</u>	<u>0</u>	<u>(1,100)</u>	<u>0 %</u>	<u>0</u>
Total Public Works		<u>1,100</u>	<u>1,100</u>	<u>0</u>	<u>(1,100)</u>	<u>0 %</u>	<u>0</u>
Total Expenditures		<u>1,100</u>	<u>1,100</u>	<u>0</u>	<u>(1,100)</u>	<u>0 %</u>	<u>0</u>
Net Revenue Over Expenditures		<u><u>(1,100)</u></u>	<u><u>(1,065)</u></u>	<u><u>0</u></u>	<u><u>(1,065)</u></u>	<u><u>0 %</u></u>	<u><u>0</u></u>

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
334 - Harvest Fest
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Operating Revenue							
Local Revenue	90						
Parks & Recreation	610	195	785	0	785	0 %	0
Total Local Revenue		195	785	0	785	0 %	0
Total Operating Revenue		195	785	0	785	0 %	0
Expenditures							
Public Works	60						
Parks & Recreation	610	300	5,659	0	(5,659)	0 %	0
Total Public Works		300	5,659	0	(5,659)	0 %	0
Total Expenditures		300	5,659	0	(5,659)	0 %	0
Net Revenue Over Expenditures		<u>(105)</u>	<u>(4,874)</u>	<u>0</u>	<u>(4,874)</u>	<u>0 %</u>	<u>0</u>

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
000 - Non Applicable
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Operating Revenue							
Public Works	60						
Water	620	14,829	115,033	2,504,395	(2,389,362)	(95)%	0
Sewer	630	0	(285)	3,604,411	(3,604,696)	(100)%	0
Total Public Works		14,829	114,748	6,108,806	(5,994,058)	(98)%	0
Total Operating Revenue		14,829	114,748	6,108,806	(5,994,058)	(98)%	0
Expenditures							
Public Works	60						
Water	620	82,243	166,779	2,504,395	2,337,616	93 %	0
Sewer	630	123,937	359,147	3,604,411	3,245,264	90 %	21,760
Total Public Works		206,180	525,926	6,108,806	5,582,880	91 %	21,760
Total Expenditures		206,180	525,926	6,108,806	5,582,880	91 %	21,760
Net Revenue Over Expenditures		(191,351)	(411,178)	0	(411,178)	0 %	(21,760)

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
602 - Water General Capital
 From 9/1/2024 Through 9/30/2024
 (In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Operating Revenue							
Public Works	60						
Water	620	5,110	66,430	0	66,430	0 %	0
Total Public Works		5,110	66,430	0	66,430	0 %	0
Total Operating Revenue		5,110	66,430	0	66,430	0 %	0
Net Revenue Over Expenditures		5,110	66,430	0	66,430	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
617 - Westview Drive Water Main
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Expenditures							
Public Works	60						
Water	620	20,899	20,899	0	(20,899)	0 %	0
Total Public Works		20,899	20,899	0	(20,899)	0 %	0
Total Expenditures		20,899	20,899	0	(20,899)	0 %	0
Net Revenue Over Expenditures		(20,899)	(20,899)	0	(20,899)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
630 - Sewer General Capital
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Operating Revenue							
Public Works	60						
Sewer	630	7,790	101,270	0	101,270	0 %	0
Total Public Works		7,790	101,270	0	101,270	0 %	0
Total Operating Revenue		7,790	101,270	0	101,270	0 %	0
Net Revenue Over Expenditures		7,790	101,270	0	101,270	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
638 - W Balt Mem Pk Sewer
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Expenditures							
Public Works	60						
Sewer	630	17,685	17,725	0	(17,725)	0 %	0
Total Public Works		17,685	17,725	0	(17,725)	0 %	0
Total Expenditures		17,685	17,725	0	(17,725)	0 %	0
Net Revenue Over Expenditures		(17,685)	(17,725)	0	(17,725)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
641 - Sewer - Equipment Purchases
From 9/1/2024 Through 9/30/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 09/30/2024)
Expenditures							
Public Works	60						
Sewer	630	0	509,838	0	(509,838)	0 %	0
Total Public Works		0	509,838	0	(509,838)	0 %	0
Total Expenditures		0	509,838	0	(509,838)	0 %	0
Net Revenue Over Expenditures		0	(509,838)	0	(509,838)	0 %	0

City of Taneytown
Check/Voucher Register
From 9/1/2024 Through 9/30/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/3/2024	MAR068	AF0000000016186	Maryland State Retirement Agency	Admin Fee FY25 Q1	<u>1,268.24</u>
9/3/2024		Total AF0000000016186			1,268.24
9/4/2024	BUN000	31806	Willie Buntley	Police Uniform	<u>99.50</u>
9/4/2024		Total 31806			99.50
9/4/2024	CDM000	31807	CDM Smith, Inc.	General Services	1,614.00
9/4/2024	CDM000		CDM Smith, Inc.	Roberts Mill Rd Project	3,179.51
9/4/2024	CDM000		CDM Smith, Inc.	West Baltimore/Memorial Park	8,634.48
9/4/2024	CDM000		CDM Smith, Inc.	Westview Dr Water Main	<u>15,568.50</u>
9/4/2024		Total 31807			28,996.49
9/4/2024	COL000	31808	Colonial Life	Supplemental Insurance	<u>1,204.64</u>
9/4/2024		Total 31808			1,204.64
9/4/2024	DRU005	31809	Heather Drumheller	Fy24 Cell Phone	<u>100.00</u>
9/4/2024		Total 31809			100.00
9/4/2024	FER000	31810	Fern Rodkey Electric, Inc.	Street M&R	<u>303.69</u>
9/4/2024		Total 31810			303.69
9/4/2024	FUE000	31811	Fuelman	Police Fuel	<u>662.38</u>
9/4/2024		Total 31811			662.38
9/4/2024	GET000	31812	GETTLE	Sewer M&R	<u>9,000.00</u>
9/4/2024		Total 31812			9,000.00
9/4/2024	GLO000	31813	Global Industrial	RMP Bench	<u>671.05</u>
9/4/2024		Total 31813			671.05
9/4/2024	HAC000	31814	Hach Company	Sewer M&S	<u>1,135.10</u>
9/4/2024		Total 31814			1,135.10

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/4/2024	LBW000	31815	L.B. Water Service, Inc.	Sewer M&S	<u>580.00</u>
9/4/2024		Total 31815			580.00
9/4/2024	LEE000	31816	Aaron Leeks	Trek Bicycle Eyeware	<u>42.38</u>
9/4/2024		Total 31816			42.38
9/4/2024	MAR105	31817	Maryland Print House	Police Uniform	<u>145.92</u>
9/4/2024		Total 31817			145.92
9/4/2024	MCI000	31818	MCI COMM SERVICE	Telephone - 410-756-2498 - Sewer -Carroll Vista Pump Station	35.83
9/4/2024	MCI000		MCI COMM SERVICE	Telephone - 410-756-6204 - Water - Well# 17	34.71
9/4/2024		Total 31818			<u>70.54</u>
9/4/2024	MYE001	31819	Randy E. Myers	TriCo Conference	<u>298.15</u>
9/4/2024		Total 31819			298.15
9/4/2024	NOR010	31820	Capital One Trade Credit	Street M&S	<u>542.91</u>
9/4/2024		Total 31820			542.91
9/4/2024	SHA000	31821	Shannon-Baum Signs, Inc	Street M&S	<u>4,818.50</u>
9/4/2024		Total 31821			4,818.50
9/4/2024	STA011	31822	STAPLES INC.	Office M&s	85.87
9/4/2024	STA011		STAPLES INC.	Sewer M&S	182.08
9/4/2024	STA011		STAPLES INC.	Street M&S	<u>195.78</u>
9/4/2024		Total 31822			463.73
9/4/2024	TAN035	31823	Taneytown Collision Center, Inc.	Street Vehicle Repair	<u>145.00</u>
9/4/2024		Total 31823			145.00
9/4/2024	TIM000	31824	Timber Mill WoodCraft LLC	Police Shed	<u>3,722.50</u>

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/4/2024		Total 31824			3,722.50
9/4/2024	TRE000	31825	Trek Bicycle	Police Bikes	529.96
9/4/2024		Total 31825			529.96
9/4/2024	UNI005	31826	Univar USA, Inc.	Sewer M&S	20,327.67
9/4/2024		Total 31826			20,327.67
9/4/2024	USA000	31829	USA Blue Book	Sewer M&S	535.77
9/4/2024		Total 31829			535.77
9/4/2024	VER000	31830	Verizon	CreekSide Pump Station	85.77
9/4/2024	VER000		Verizon	Telephone Charges	975.21
9/4/2024		Total 31830			1,060.98
9/5/2024	DRU005	31477	Heather Drumheller	Fy24 Cell Phone	(100.00)
9/5/2024		Total 31477			(100.00)
9/6/2024	MAR068	EP0000000016049	Maryland State Retirement Agency	PGU Employee Contributions	3,171.17
9/6/2024		Total EP0000000016049			3,171.17
9/6/2024	KTBS000	INV 729257	KTBS Payroll	KTBS Payroll Processing	193.30
9/6/2024		Total INV 729257			193.30
9/6/2024	KTBS000	KTBS PR 09.06.24	KTBS Payroll	Net Payroll	77,523.40
9/6/2024	KTBS000		KTBS Payroll	PAYROLL PPE -	33,067.88
9/6/2024		Total KTBS PR 09.06.24			110,591.28
9/6/2024	CHE015	PPE 08.29.24 #84527	Chesapeake Employers	Worker's Comp Disbursement	4,010.80
9/6/2024		Total PPE 08.29.24 #84527			4,010.80

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/12/2024	ADV002	31831	Advanced Graphix Inc.	K9 Graphics	517.50
9/12/2024	ADV002		Advanced Graphix Inc.	Police Car Graphics	990.00
9/12/2024		Total 31831			1,507.50
9/12/2024	BIO000	31833	BioReference Laboratories, Inc.	Drug Testing - Blais	64.65
9/12/2024		Total 31833			64.65
9/12/2024	CAT000	31834	Certified Water Testing, LLC	Drinking Water Analyses	1,130.00
9/12/2024	CAT000		Certified Water Testing, LLC	Waste water Analyses	3,720.00
9/12/2024		Total 31834			4,850.00
9/12/2024	CED000	31835	Cedar Hedge Farm LLC	NNO - Petting Zoo	150.00
9/12/2024		Total 31835			150.00
9/12/2024	CIN000	31836	CINTAS CORPORATION	Rental & Maintenance - First Aid Kit	33.90
9/12/2024		Total 31836			33.90
9/12/2024	DEP010	31837	STATE TREASURER OF MARYLAND	Police: Data Center Network	42.00
9/12/2024		Total 31837			42.00
9/12/2024	DIV000	31838	DIVERSIFIED TECHNOLOGY CORP.	Annual	1,735.00
9/12/2024	DIV000		DIVERSIFIED TECHNOLOGY CORP.	Bill Stock	2,722.60
9/12/2024		Total 31838			4,457.60
9/12/2024	ECK000	31839	Ecker's Lawn Service, LLC	Mowing - Parks	5,500.00
9/12/2024		Total 31839			5,500.00
9/12/2024	FUE000	31840	Fuelman	Police Fuel	1,415.93
9/12/2024		Total 31840			1,415.93
9/12/2024	HIR000	31841	HireRight	Background Check	120.10
9/12/2024		Total 31841			120.10
9/12/2024	LEA000	31842	Leaf	Printer Lease	730.40

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/12/2024		Total 31842			730.40
9/12/2024	MOT000	31843	MOTOROLA SOLUTIONS, INC.	Police radios	31,060.80
9/12/2024		Total 31843			31,060.80
9/12/2024	SMI010	31844	Smith's Port A Pots	Portlet Disposal	1,950.00
9/12/2024		Total 31844			1,950.00
9/12/2024	WSR046	31845	Larry Simpson	2025 Wine Fest Band (Deposit)	1,100.00
9/12/2024		Total 31845			1,100.00
9/15/2024	COR020	INV 594176	Flores & Associates, LLC	HRA Fees 9.24	142.20
9/15/2024		Total INV 594176			142.20
9/16/2024	MAR068	EP0000000016950	Maryland State Retirement Agency	PGU Employee Contributions	3,226.90
9/16/2024		Total EP0000000016950			3,226.90
9/19/2024	ALL050	31846	All-Shred, Inc.	Shredding	170.50
9/19/2024		Total 31846			170.50
9/19/2024	BAL005	31847	THE BALTIMORE SUN MEDIA GROUP	BZA Notice 2024-228 & 229	101.20
9/19/2024		Total 31847			101.20
9/19/2024	CAR070	31848	CLSI	Flowserve- Antrim	2,627.50
9/19/2024		Total 31848			2,627.50
9/19/2024	CDM000	31849	CDM Smith, Inc.	Plan Review	802.00
9/19/2024		Total 31849			802.00
9/19/2024	CIN000	31850	CINTAS CORPORATION	Rental & Maintenance - First Aid Kit	135.00
9/19/2024		Total 31850			135.00

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/19/2024	CRO000	31851	Crouse Ford Sales, Inc.	Car Maintanance	<u>435.30</u>
9/19/2024		Total 31851			435.30
9/19/2024	DAR000	31852	Darian Naill	Tennis in the park	<u>1,950.00</u>
9/19/2024		Total 31852			1,950.00
9/19/2024	ECH000	31853	Trevor Echols	K9 Supplies	<u>36.02</u>
9/19/2024		Total 31853			36.02
9/19/2024	EMM000	31854	Toms Creek Hundred, LLC/dba: The Emmitsburg News-Journal	Harvest Fest Ad	<u>300.00</u>
9/19/2024		Total 31854			300.00
9/19/2024	FAR000	31855	Farm & Home Service, Inc.	Street M&S	<u>319.97</u>
9/19/2024		Total 31855			319.97
9/19/2024	FER000	31856	Fern Rodkey Electric, Inc.	Mp Football Lights	265.60
9/19/2024	FER000		Fern Rodkey Electric, Inc.	Street M&S	<u>339.28</u>
9/19/2024		Total 31856			604.88
9/19/2024	FLO005	31857	Flowserve	Sewer M&R	<u>15,955.00</u>
9/19/2024		Total 31857			15,955.00
9/19/2024	FUE000	31858	Fuelman	Police Fuel	<u>622.51</u>
9/19/2024		Total 31858			622.51
9/19/2024	GLO000	31859	Global Industrial	MP - Field Bleachers	<u>3,865.48</u>
9/19/2024		Total 31859			3,865.48
9/19/2024	INF000	31860	Infopathways, Inc.	Network Support	<u>1,856.25</u>
9/19/2024		Total 31860			1,856.25
9/19/2024	KEL005	31861	Kelly & Associates Insurance Group	Health Insurance	<u>35,818.83</u>

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/19/2024		Total 31861			35,818.83
9/19/2024	LBW000	31862	L.B. Water Service, Inc.	Water M&S	350.00
9/19/2024		Total 31862			350.00
9/19/2024	LIT000	31863	Littlestown Ace Hardware	Various	856.88
9/19/2024		Total 31863			856.88
9/19/2024	MAS000	31864	Mason Dixon Auto Parts	Sewer/Street M&S	18.90
9/19/2024		Total 31864			18.90
9/19/2024	MOD010	31865	Modern Comfort Systems, Inc.	Sewer M&R	137.00
9/19/2024		Total 31865			137.00
9/19/2024	MOR005	31866	Morgan's Polygraph Services, LLC	Applicant testing - Moretti	300.00
9/19/2024		Total 31866			300.00
9/19/2024	MPCA00	31867	MPCA, Maryland Planning Commissioners Association	Fy24 Dues	150.00
9/19/2024		Total 31867			150.00
9/19/2024	MUL000	31868	Multicorp, Inc.	Monthly Office Cleaning	1,432.08
9/19/2024		Total 31868			1,432.08
9/19/2024	SHA000	31869	Shannon-Baum Signs, Inc	Off Road Vehicles Signs	413.55
9/19/2024		Total 31869			413.55
9/19/2024	SHE000	31870	Sherwin Williams Company	MP- Pavilion Paint	781.00
9/19/2024	SHE000		Sherwin Williams Company	Street M&S	387.20
9/19/2024		Total 31870			1,168.20
9/19/2024	SOU000	31871	Southern States Coop., Inc.	Streets Gas	744.40
9/19/2024		Total 31871			744.40

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/19/2024	SPA000	31872	Sparks At Play LLC	Chess Tables	<u>3,594.90</u>
9/19/2024		Total 31872			3,594.90
9/19/2024	STA000	31873	Stambaugh's Inc.	Mp - Bleacher Concrete	969.71
9/19/2024	STA000		Stambaugh's Inc.	Mp Bleacher Concrete	312.99
9/19/2024	STA000		Stambaugh's Inc.	Street M&R	<u>312.99</u>
9/19/2024		Total 31873			1,595.69
9/19/2024	STA011	31874	STAPLES INC.	Office M&S	206.87
9/19/2024	STA011		STAPLES INC.	Street M&S	<u>107.30</u>
9/19/2024		Total 31874			314.17
9/19/2024	SYS000	31875	Systcom	Council Chamber A/V	<u>1,550.00</u>
9/19/2024		Total 31875			1,550.00
9/19/2024	TAN005	31876	Taneytown Auto Parts, Inc.	Street M&S	<u>91.88</u>
9/19/2024		Total 31876			91.88
9/19/2024	TAN025	31877	Taneytown Tag and Title	Tag & Title fees	<u>40.00</u>
9/19/2024		Total 31877			40.00
9/19/2024	TMO000	31878	T-Mobile USA inc.	Survey heads	<u>19.60</u>
9/19/2024		Total 31878			19.60
9/19/2024	UNI005	31879	Univar USA, Inc.	Sewer M&S	<u>16,535.98</u>
9/19/2024		Total 31879			16,535.98
9/19/2024	USA000	31880	USA Blue Book	Sewer M&S	<u>245.95</u>
9/19/2024		Total 31880			245.95
9/19/2024	VER015	31881	Verizon Connect Inc.	Verizon Connect	<u>226.85</u>
9/19/2024		Total 31881			226.85
9/19/2024	WAN005	31882	Wantz Chevrolet, Inc.	Towing to City Impound	<u>180.00</u>

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/19/2024		Total 31882			180.00
9/19/2024	WBM000	31883	W.B. Mason Co., Inc.	Police M&S	334.03
9/19/2024	WBM000		W.B. Mason Co., Inc.	Street M&S	48.48
9/19/2024		Total 31883			382.51
9/19/2024	WSR052	31884	Walls Etc LLC	Reimbursment of Harvest fest Vendor Fee	35.00
9/19/2024		Total 31884			35.00
9/20/2024	KTB000	INV 731570	KTBS Payroll	KTBS Payroll Processing	189.01
9/20/2024		Total INV 731570			189.01
9/20/2024	KTB000	KTBS PR 09.20.24	KTBS Payroll	Net Payroll	78,754.85
9/20/2024	KTB000		KTBS Payroll	PAYROLL PPE -	33,222.50
9/20/2024		Total KTBS PR 09.20.24			111,977.35
9/20/2024	CHE015	PPE 09.12.24 #84527	Chesapeake Employers	Worker's Comp Disbursement	3,986.87
9/20/2024		Total PPE 09.12.24 #84527			3,986.87
9/26/2024	ADV020	31885	Advanced Auto Parts	Street & Sewer	440.25
9/26/2024		Total 31885			440.25
9/26/2024	ARR005	31886	Arro Consulting, Inc.	Water Contract	34,965.75
9/26/2024		Total 31886			34,965.75
9/26/2024	BOL010	31887	Bollinger Gunsmithing & Sales, LLC	NNO - Snowballs	840.00
9/26/2024		Total 31887			840.00
9/26/2024	BOR005	31888	Bortek	Street Sweeper	237,315.00
9/26/2024		Total 31888			237,315.00

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/26/2024	CAR022	31889	Carroll County Commissioners	Refuse Removal	<u>12,829.85</u>
9/26/2024		Total 31889			12,829.85
9/26/2024	CDM000	31890	CDM Smith, Inc.	General Services	1,676.00
9/26/2024	CDM000		CDM Smith, Inc.	Plan Review	1,156.00
9/26/2024	CDM000		CDM Smith, Inc.	Roberts Mill Rd Project	6,726.00
9/26/2024	CDM000		CDM Smith, Inc.	Sewer W.Balt/Memorial Park	9,050.64
9/26/2024	CDM000		CDM Smith, Inc.	Watermain Westview Dr	<u>5,330.00</u>
9/26/2024		Total 31890			23,938.64
9/26/2024	CED000	31891	Cedar Hedge Farm LLC	Bollinger - Pollinator Meadow	<u>500.00</u>
9/26/2024		Total 31891			500.00
9/26/2024	CRA005	31892	N. Z. Cramer & Son, Inc.	MP - Train Set	354.14
9/26/2024	CRA005		N. Z. Cramer & Son, Inc.	MP - Train set rehab	<u>60.38</u>
9/26/2024		Total 31892			414.52
9/26/2024	DES005	31893	Design Associates Printing	Receipt Forms	<u>149.50</u>
9/26/2024		Total 31893			149.50
9/26/2024	EAE000	31894	EA Engineering Science & Technology	Sewer Contract	<u>12,262.65</u>
9/26/2024		Total 31894			12,262.65
9/26/2024	ECO000	31895	Ecology Services Refuse & Recycling	Street Solid Waste/Recycling	<u>30,582.08</u>
9/26/2024		Total 31895			30,582.08
9/26/2024	ENG010	31896	Haleigh Engels	Travel to Training	<u>67.14</u>
9/26/2024		Total 31896			67.14
9/26/2024	FER000	31897	Fern Rodkey Electric, Inc.	Office M&R	537.23
9/26/2024	FER000		Fern Rodkey Electric, Inc.	RMP - Lighting	878.98
9/26/2024	FER000		Fern Rodkey Electric, Inc.	RMP Lighting	6,500.00
9/26/2024	FER000		Fern Rodkey Electric, Inc.	RMP- Soccer Shed Lights	<u>935.00</u>

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/26/2024	FER000		Fern Rodkey Electric, Inc.	Street M&R	696.71
9/26/2024	FER000		Fern Rodkey Electric, Inc.	THS Park Lighting	<u>83,499.00</u>
9/26/2024		Total 31897			93,046.92
9/26/2024	FLO010	31898	FlowNetworx, Inc	Water M&S	<u>4,625.00</u>
9/26/2024		Total 31898			4,625.00
9/26/2024	FRE035	31899	Fred Beans Of Mechanicsburg	Street Vehicle	<u>53,114.00</u>
9/26/2024		Total 31899			53,114.00
9/26/2024	GAM000	31900	GAMETIME	Memorial Park	<u>110,412.46</u>
9/26/2024		Total 31900			110,412.46
9/26/2024	GET000	31901	GETTLE	Sewer M&R	7,295.54
9/26/2024	GET000		GETTLE	Water M&R	<u>930.33</u>
9/26/2024		Total 31901			8,225.87
9/26/2024	GLO000	31902	Global Industrial	RMP Bench - pond	<u>574.05</u>
9/26/2024		Total 31902			574.05
9/26/2024	HAC000	31903	Hach Company	Water M&S	<u>345.95</u>
9/26/2024		Total 31903			345.95
9/26/2024	HOB000	31904	Hobb's Excavating LLC	Stormwater M&R	44,875.80
9/26/2024	HOB000		Hobb's Excavating LLC	Street M&S	1,916.94
9/26/2024	HOB000		Hobb's Excavating LLC	Street Vehivle Repair	<u>3,600.00</u>
9/26/2024		Total 31904			50,392.74
9/26/2024	KIN003	31905	Kings III of America, LLC	Elevator Phone	<u>195.00</u>
9/26/2024		Total 31905			195.00
9/26/2024	LBW000	31906	L.B. Water Service, Inc.	Stormwater M&R	1,712.00
9/26/2024	LBW000		L.B. Water Service, Inc.	Water M&S	<u>88.60</u>

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/26/2024		Total 31906			1,800.60
9/26/2024	LOW000	31907	Lowe's	Various	2,025.06
9/26/2024		Total 31907			2,025.06
9/26/2024	NOR010	31908	Capital One Trade Credit	Water M&S	75.98
9/26/2024		Total 31908			75.98
9/26/2024	ONE000	31909	One Call Concepts, Inc.	Miss Utility Tickets	88.65
9/26/2024		Total 31909			88.65
9/26/2024	POL005	31910	Pollu-Tech, Inc.	Sewer M&S	290.00
9/26/2024		Total 31910			290.00
9/26/2024	POT000	31911	Potomac Edison	City Hall & Annex Electric	859.58
9/26/2024	POT000		Potomac Edison	Headstart & Park Electric	590.43
9/26/2024	POT000		Potomac Edison	Police Electric	745.33
9/26/2024	POT000		Potomac Edison	STREET ELECTRIC	62.08
9/26/2024	POT000		Potomac Edison	WATER ELECTRIC	3,589.19
9/26/2024		Total 31911			5,846.61
9/26/2024	REI005	31912	REILLY SWEEPING INCORPORATED	Street Sweeping	1,166.22
9/26/2024		Total 31912			1,166.22
9/26/2024	SCH010	31913	Schott Nursey, LLC	Bollinger park trees @ Ruby Property	285.00
9/26/2024	SCH010		Schott Nursey, LLC	memorial Tree - Zeiqler	15.00
9/26/2024		Total 31913			300.00
9/26/2024	STA000	31914	Stambaugh's Inc.	Memorial Bench - Sykes	312.99
9/26/2024		Total 31914			312.99
9/26/2024	STA011	31915	STAPLES INC.	Annex M&S	140.38
9/26/2024	STA011		STAPLES INC.	Office/ Annex M&S	208.00
9/26/2024	STA011		STAPLES INC.	Water M&S	464.72

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Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/26/2024		Total 31915			813.10
9/26/2024	SYN005	31916	Synagro Technologies, Inc	Sewer Contract	945.00
9/26/2024		Total 31916			945.00
9/26/2024	TRA005	31917	Tracker Products	Safe Cloud	4,240.00
9/26/2024		Total 31917			4,240.00
9/26/2024	UPS010	31918	Postmaster	WATER/SEWER BILLING - PERMIT #49	2,253.71
9/26/2024		Total 31918			2,253.71
9/26/2024	USA000	31919	USA Blue Book	Sewer M&S	610.81
9/26/2024	USA000		USA Blue Book	Water M&S	91.15
9/26/2024		Total 31919			701.96
9/26/2024	WBM000	31920	W.B. Mason Co., Inc.	Water Cooler Rental	6.99
9/26/2024		Total 31920			6.99
9/26/2024	WES030	31921	Rippeon Equipment	Street Equipment	22,066.55
9/26/2024		Total 31921			22,066.55
9/26/2024	WSR053	31922	Chadlyn LLC	BZA Application Reimbursment	179.08
9/26/2024		Total 31922			179.08
9/26/2024	WSR054	31923	William Fitzhugh	BZA Application Reimbursment	198.36
9/26/2024		Total 31923			198.36
9/27/2024	DAR000	31852	Darian Naill	Tennis in the park	(1,950.00)
9/27/2024		Total 31852			(1,950.00)
9/27/2024	DAR000	31924	Darian Naill	Check Return Fee	36.00
9/27/2024	DAR000		Darian Naill	Tennis in the park	1,950.00
9/27/2024		Total 31924			1,986.00

City of Taneytown
Check/Voucher Register
From 9/1/2024 Through 9/30/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
9/30/2024	UNI001	USDA9.30.24	United States Department of Agriculture	USDA RD DCFO	20,503.00
9/30/2024		Total USDA9.30.24			20,503.00
Report Total					1,202,168.07

PROFESSIONAL SERVICES AGREEMENT

0922-PC08 Amendment No.1
Project No. 10107.01

City of Taneytown
17 E. Baltimore St.
Taneytown, MD 21787

and ARRO Consulting, Inc.
201 Thomas Johnson Drive
Suite 207
Frederick, MD 21702

September 13, 2024

The purpose of this Amendment No. 1 is to amend Professional Services Agreement 0922-PC08 Revision No. 1 dated November 18, 2022, between ARRO Consulting, Inc. (ARRO) and the City of Taneytown (Client) to provide consulting engineering services to the City of Taneytown (Client) for the expansion design of Memorial Park with four (4) multi-purpose fields with lighting; multi-purpose structure consisting of storage room, multi-purpose room, and concession area; parking area; pedestrian parameter pat around fields and pedestrian connector path to Frederick Street; and stormwater facilities located in the City of Taneytown, Carroll County, MD. Professional Services Agreement 0922-PC08 Revision No. 1 dated November 18, 2022, is further amended as follows:

ADD THE FOLLOWING SCOPE OF SERVICES:

27. Response to Maryland Department of Transportation (MDOT) July 12, 2024 Comment Letter.

- a. Revise plans and computations to satisfy MDOT comments related to the park access road to Frederick Street (MD 194), consisting of the following items:
 - i. Perform additional field survey of existing downstream area to include:
 1. Topography,
 2. Utilities,
 3. Site features.
 - ii. Analyze downstream storm drain conveyance system.
 - iii. Revise hydraulic computations.
 - iv. Prepare and submit Joint Federal/State Permit for proposed culvert under park access road.
 - v. Revise stormwater management computations for proposed sidewalk along Frederick Street.
 - vi. Revise site plans to incorporate comment responses.
 - vii. Revise Intersection Sight Distance (ISD) computations.

REVISE COMPENSATION:

These services stated above shall be provided for a not-to-exceed fee of Fifty Thousand Dollars (\$50,000.00) increase in the previous fees for a new not-to-exceed fee of One Hundred Forty Eight Thousand, Five Hundred Dollars (\$148,500.00). In the event that such services are altered by a modification to this Agreement, the Client and ARRO, shall, at the time of such modification, also agree to an equitable adjustment in the not-to-exceed fee stated above.

All other work as described in Professional Services Agreement 0922-PC08 Revision No. 1 dated November 18, 2022, including Specific Services Excluded and Client's Responsibilities remains unchanged.

City of Taneytown

ARRO Consulting, Inc.

BY:

BY:



Printed Name:

Nate J. Merkel, GISP

TITLE:

Vice President

DATE:

DATE:

September 13, 2024

Client's Designated Representative: